

**2024-2025 Academic Year: Student Enrollment Form**

I wish to enroll my child at school ПОСТОК for the 2024-2025 Academic Year. Please select:

- |                                  |   |           |                 |
|----------------------------------|---|-----------|-----------------|
| <input type="checkbox"/> 3-4 yo  | Early child development group ( <i>ПИТМ</i> )                         | Wednesday | 10:00AM-11:00AM |
| <input type="checkbox"/> 4-5 yo  | Russian grammar, Reading, Language Art ( <i>Букварёнок-I</i> )        | Friday    | 4:00PM-6:40PM   |
| <input type="checkbox"/> 5-6 yo  | Russian grammar, Reading, Language Art ( <i>Букварёнок-II</i> )       | Thursday  | 4:00PM-6:40PM   |
| <input type="checkbox"/> 7-8 yo  | Russian grammar, Reading, Language Art ( <i>Первоклашка</i> , гр.1)   | Wednesday | 2:00PM-4:40PM   |
| <input type="checkbox"/> 7-8 yo  | Russian grammar, Reading, Language Art ( <i>Первоклашка</i> , гр.2)   | Saturday  | 9:00AM-11:40AM  |
| <input type="checkbox"/> 9-10 yo | Russian grammar, Reading, Language Art( <i>Второклашка-II</i> , гр.1) | Sunday    | 12:00PM-2:40PM  |
| <input type="checkbox"/> 9-10 yo | Russian grammar, Reading, Language Art( <i>Второклашка-II</i> , гр.2) | Wednesday | 5:00PM-7:40PM   |
| <input type="checkbox"/> 11-12yo | Russian grammar, Reading, Language Art ( <i>Четвероклашка</i> )       | Saturday  | 12:00PM-2:40PM  |
| <input type="checkbox"/> 8-10yo  | Russian as a second language (RSL, A-1 level)                         | Sunday    | 3:00PM-5:40PM   |
| <input type="checkbox"/> 11-12yo | Russian as a second language (RSL, A-2 level)                         | Sunday    | 10:00AM-11:30AM |

Enclosed is \$\_\_\_\_\_ that includes:

- **first month tuition fee** (see Appendix A for payment schedule) with discount \_\_\_\_\_% (see discounts in Regulations if applicable)
- **\$100 fee for study guides and materials** (text books, work books, etc)

**Applicant's Information**

Child's Full name \_\_\_\_\_

Commonly used first name \_\_\_\_\_

Date of Birth (MM/DD/YYYY) \_\_\_\_/\_\_\_\_/\_\_\_\_ ☐ male / ☐ female

Applicant is Sibling of a Current Student \_\_\_\_\_

**Family Information**

Mother's / Legal Guardian's name \_\_\_\_\_

Father's / Legal Guardian's name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Home Phone ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

E-mail Address \_\_\_\_\_

☐ Please subscribe to school mailing list

**Emergency contact**

Name \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Relation to the child \_\_\_\_\_

**Parent's authorization:**

☐ I authorize the use of my child's photographs and artwork for promotion, research and multimedia production associated with the school ПОСТОК program.

Parent/Guardian Initials \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## School Regulations

**School operation:**

During 2024-2025 Academic Year, the school OPERATES from **September 1, 2024 to May 31, 2025**. The school is CLOSED for the following breaks:

- Thanksgiving Break (November 25 to December 1, 2024)
- Christmas / New Year's Break (December 23, 2024 to January 5, 2025)
- Spring Break (April 7 to April 13, 2025)

First Day of School – **September 1, 2024**

Last Day of School – **May 31, 2025**

**Attendance requirements:** please bring your child no later than 5 minutes before classes start.

**Release Requirements:**

Release Time: Please do not be late to pick up your children after the last class.

Release Permission: Your child will be released only to the official guardian specified in the application form. Written permission with a parent's signature is required to release the child to a third party.

**Weather:** Information will be posted on the web site when possible. You can always obtain most recent information by calling the school.

**Payments:** During 2024-2025 Academic Year, parents pay monthly tuition according to payment schedule indicated in Appendix A. **The payment should be made in advance before first day of the month.**

**Discounts and charges:**

- second child discount = 20% (second child tuition is alleageable for 20% discount for the remaining part of academic year)
- referral discount = 10% (invite your friend and receive additional 10% discount for the remaining part of academic year if new student is admitted)

**Tuition Refund Policy:**

- There are NO REFUNDS and NO MAKEUPS for ABSENT students or MISSED classes
- There is NO PRO-RATIO refund

**I agree to the terms of enrollment and regulations of the School as stated on this 2024-2025 Enrollment Form and in School Regulations. In acceptance of my child's enrollment application, I relinquish all claims I may have against the school POCTOK, students and teachers as a result of participating in the school program.**

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Parent/Guardian signature

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Date

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Parent/Guardian name

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School POCTOK Administrator

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Date

## Appendix A: Payment Schedule for 2024-2025 Academic Year

For the 2024-2025 academic year, total tuition is \$990 for 3-4 y.o. kids and \$1890 for 4-15 y.o. kids. The tuition includes 35 lessons and is PAID MONTHLY. Below you will see payment schedules and associated discounts per class. The payment due dates are also indicated in the last column.

Age	Class	Tuition schedule (base)	Tuition schedule (w/20% discount)	Payment due dates <sup>*)</sup>
3-4 y.o.	Early child dev. (PITM)	\$110/month	\$88/month	September 1, 2024 October 1, 2024 November 1, 2024 December 1, 2024 January 1, 2025
4+ y.o.	Grammar & LA, RSL	\$210/month	\$168/month	February 1, 2025 March 1, 2025 April 1, 2025 May 1, 2025

### Explanation:

- *Букварёнок-I* - first year
- *Букварёнок-II, гр.1* - second year, first group
- *Букварёнок-II, гр.2* - second year, second group (alternative day/time)
- *Второклашка-I* - first year
- *Второклашка-II* – second year

### Discounts:

- second child discount = 20% (second child tuition is eligible for 20% discount for the remaining part of academic year)
- referral discount = 10% (invite your friend and receive additional 10% discount for the remaining part of academic year if new student is admitted)

### Payments:

- First month tuition fee should accompany enrollment form
- \$100 fee for study guides and materials (*text books work books, etc*) should also accompany enrollment form

<sup>\*)</sup> We kindly encourage you to **make your payments BEFORE the DUE dates** indicated in the table