

2021-2022 Academic Year: Student Enrollment Form

I wish to enroll my child at school POCTOK for the 2021-2022 Academic Year. Please select:

- | | |
|---|--------------------------|
| <input type="checkbox"/> 3-4 y.o. Early child development group (<i>ПИИМ</i>) | Wednesday 3:00PM-4:00PM |
| <input type="checkbox"/> 4-5 y.o. Russian grammar, Reading, Language Art (<i>Букварёнок-I</i>) | Saturday 10:00AM-12:40AM |
| <input type="checkbox"/> 6-7 y.o. Russian grammar, Reading, Language Art (<i>Пиши-читайка</i>) | Sunday 1:00PM-3:40PM |
| <input type="checkbox"/> 7-8 y.o. Russian grammar, Reading, Language Art (<i>Первоклашка</i>) | Saturday 1:00PM-3:40PM |
| <input type="checkbox"/> 8-9 y.o. Russian grammar, Reading, Language Art (<i>Второклашка-I</i>) | Sunday 10:00AM-12:40PM |
| <input type="checkbox"/> 10-11 y.o. Russian grammar, Reading, Language Art (<i>Третьеклашка II</i>) | Tuesday 4:00PM-6:40PM |

Enclosed is \$_____ that includes:

- **first month tuition fee** (see Appendix A for payment schedule) with discount _____% (see discounts in Regulations if applicable)
- **\$40 fee for study guides and materials** (text books, work books, etc)

Applicant's Information

Child's Full name _____

Commonly used first name _____

Date of Birth (MM/DD/YYYY) ____/____/____ ☐ male / ☐ female

Applicant is Sibling of a Current Student _____

Family Information

Mother's / Legal Guardian's name _____

Father's / Legal Guardian's name _____

Street Address _____

City _____ State _____ Zip code _____

Home Phone (_____) _____ - _____

E-mail Address _____

☐ Please subscribe to school mailing list

Emergency contact

Name _____

Phone (_____) _____ - _____

Relation to the child _____

Parent's authorization:

- ☐ I authorize the use of my child's photographs and artwork for promotion, research and multimedia production associated with the school POCTOK program.

Parent/Guardian Initials _____

Date ____/____/____

School Regulations

School operation:

During 2021-2022 Academic Year, the school OPERATES from **September 1, 2021 to May 31, 2022**. The class schedule is shown in Appendix A. The school is CLOSED for the following breaks:

- Thanksgiving Break (November 22 to November 28, 2021)
- Christmas / New Year's Break (December 23, 2021 to January 7, 2022)
- Spring Break (April 11, 2022 – April 18, 2022)

First Day of School – **September 1, 2021**

Last Day of School – **May 31, 2022**

Attendance requirements: please bring your child no later than 5 minutes before classes start.

Release Requirements:

Release Time: Please do not be late to pick up your children after the last class.

Release Permission: Your child will be released only to the official guardian specified in the application form. Written permission with a parent's signature is required to release the child to a third party.

Weather: Information will be posted on the web site when possible. You can always obtain most recent information by calling the school.

Payments: During 2021-2022 Academic Year, parents pay monthly tuition according to payment schedule indicated in Appendix A. The payment should be made in advance before first day of the month.

Discounts and charges:

- second child discount = 10% (second child tuition is alleageable for 10% discount for the remaining part of academic year)
- referral discount = 10% (invite your friend and receive additional 10% discount for the remaining part of academic year if new student is admitted)

Tuition Refund Policy:

- There are NO REFUNDS and NO MAKEUPS for ABSENT students or MISSED classes
- There is NO PRO-RATIO refund

I agree to the terms of enrollment and regulations of the School as stated on this 2020-2021 Enrollment Form and in School Regulations. In acceptance of my child's enrollment application, I relinquish all claims I may have against the school POCTOK, students and teachers as a result of participating in the school program.

Parent/Guardian signature

Date

Parent/Guardian name

School POCTOK Administrator

Date

Appendix A: Payment Schedule for 2021-2022 Academic Year

For the 2021-2022 academic year, total tuition is \$720 for 3-4 y.o. kids and \$1620 for 4-11 y.o. kids. The tuition includes 35 lessons and is PAID MONTHLY. Below you will see payment schedules and associated discounts per class. The payment due dates are also indicated in the last column.

Age	Class	Tuition schedule (base)	Tuition schedule (w/10% discount)	Payment due dates ^{*)}
3-4 y.o.	Early child dev. (PITM)	\$80/month	\$72/month	September 1, 2021 October 1, 2021 November 1, 2021 December 1, 2021 January 1, 2022 February 1, 2022 March 1, 2022 April 1, 2022 May 1, 2022
4-5 y.o.	Grammar & LA (Букварёнок-I)	\$180/month	\$162/month	
6-7 y.o.	Grammar & LA (Пиши-читайка)	\$180/month	\$162/month	
7-8 y.o.	Grammar & LA (Первоклашка)	\$180/month	\$162/month	
8-9 y.o.	Grammar & LA (Второклашка-I)	\$180/month	\$162/month	
10-11 y.o.	Grammar & LA (Третьеклашка-II)	\$180/month	\$162/month	

Explanation:

- Букварёнок-I - first year

Discounts:

- second child discount = 10% (second child tuition is eligible for 10% discount for the remaining part of academic year)
- referral discount = 10% (invite your friend and receive additional 10% discount for the remaining part of academic year if new student is admitted)

Payments:

- First month tuition fee should accompany enrollment form
- \$40 fee for study guides and materials (*text books work books, etc*) should also accompany enrollment form

^{*)} We kindly encourage you to **make your payments BEFORE the DUE dates** indicated in the table